HOUSEKEEPING CHANGE REPORT

R0140 – HOUSEKEEPING AMENDMENTS

CHANGE REPORT	FINAL
DOCUMENT VERSION	1.0
ISSUED DATE	08/09/2023
DOCUMENT APPROVAL STATUS	PRE-VOTE

RESPONSIBLE COMMITTEE	CHANGE PANEL	CHANGE PATH	SELF GOVERNANCE
PRIORITY STATUS	LOW	URGENCY	STANDARD

LEAD CHANGE ANALYST



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CHANGE OVERVIEW

This is a Housekeeping Change Proposal subject to the Housekeeping Change Proposal process, rather than the standard change process. The nature of the change is that it makes non-material changes to the REC Products to correct typographical and consistency errors. It also provides an opportunity to introduce necessary clarifications.

	Impacted Market Participants: REC Parties and Enquiry Service Users

CODE MANAGER'S RECOMMENDATION

The Code Manager recommends Change Proposal R0140 is **APPROVED** for implementation on 03 November 2023.

RETAIL ENERGY CODE

CONTENTS

BACKGROUND		
1.	Summary	**3**
2.	Problem Statement	**3**
3.	User Stories	**3**
PROPOSAL		
5.	Proposed Solution	**4**
6.	Draft Legal Text	**5**
7.	Key Risks, Assumptions, Issues and Dependencies	**5**
8.	Proposed Implementation Date and Approach	**5**
9.	Case for Change	**5**
10.	Code Manager's Recommendation	**6**
11.	Appendix	**6**
12.	Glossary	**7**

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BACKGROUND

1 SUMMARY

The Code Manager has identified a number of typographical and formatting errors, as well as opportunities to provide clarity, improve consistency and accuracy across the REC Services and products. These changes have been assessed as meeting the criteria to be progressed via a Housekeeping Change Proposal.

The changes can be categorised as follows:

Schedule 27 – RMP Lifecycle

Correct typos to paragraphs 3.1.7 and 3.1.13 and de-capitalised the word isolated as they are not a defined term.

Schedule 1 – Interpretations and Definitions

In the definitions table, updated "Switching Operator Data" to "Switching Operation Data" to match the use of the term in Schedule 24, updated definition for Qualified and corrected typo in the definition for Steady State Commencement Date.

Schedule 5 – Change Management

Within paragraph 25, added links to existing defined terms for Housekeeping Change Proposal, Housekeeping Change Report, Change Panel and Code Manager. Corrected a typo.

Schedule 9 – Qualification and Maintenance

Removal of paragraph 1.4 now that we have passed CSS go-live and Retail Code Consolidation as no longer relevant.

2 PROBLEM STATEMENT

This Housekeeping Change Proposal seeks to make typographical and formatting corrections that have been identified and improve consistency across the REC.

3 USER STORIES

REF.	USER STORIES
MARKET PARTICIPANT USER STORIES	
M1	As a REC Party, I need the REC drafting to be accurate, so I can rely on it to ensure my processes and procedures correctly reflect my obligations. If there are mistakes or omissions, then it could cause issues with the effective operation and assurance of the retail energy market.

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PROPOSAL

4 PROPOSED SOLUTION

Here is a high-level overview of the REC Products impacted by this Change Proposal, including the type of change and number of amendments to be made.

REC PRODUCT	CHANGE TYPE	NUMBER OF AMENDMENTS
Schedule 27 – RMP Lifecycle	Decapitalised isolated throughout the Schedule in paragraphs 2.2. b) (i), 2.2. c), 2.4. table, 4.2. 3.1.7 - typo Registration Services Schedule 3.1.13 - amend Meter Data Update and Agent Appointment to Metering Operations Schedule	7
Schedule 1 – Interpretations and Definitions	Definitions table - updated "Switching Operator Data" to "Switching Operation Data" to match the use of the term in Schedule 24 Definitions table - updated definition for Qualified Definitions table - corrected typo for Steady State Commencement Date	3
Schedule 5 – Change Management	25.1 - link to existing defined term Housekeeping Change Proposal 25.2(a) & 25.2(b) - link to existing defined term Housekeeping Change Proposal 25.2(c) – corrected typo and link to existing defined term Housekeeping Change Report 25.2(d) & 25.17 - link to existing defined term Housekeeping Change Proposal 25.17 – link to existing defined term for Change Panel	8

	25.17 – link to existing defined term for Code Manager	
Schedule 9 – Qualification and Maintenance	1.4 - removal of paragraph now that we have passed CSS go-live and Retail Code Consolidation	1

5 DRAFT LEGAL TEXT

The legal text changes to deliver the proposed solution can be found here.

6 KEY RISKS, ASSUMPTIONS, ISSUES AND DEPENDENCIES

6.1 RISKS AND ISSUES

NO.	RISK	NOTES	MITIGATION
R1	There is a risk that there are other omissions from the REC that haven't been identified by the Code Manager.	There may be other omissions or inaccuracies in the REC that have not been identified by the Code Manager in this Change Proposal.	If other issues are identified, these will be progressed as part of a future Housekeeping Change Proposal.

6.2 ASSUMPTIONS AND DEPENDENCIES

No assumptions or dependencies have been identified.

7 PROPOSED IMPLEMENTATION DATE AND APPROACH

PROPOSED IMPLEMENTATION DATE	03 Nov 2023

PROPOSED IMPLEMENTATION APPROACH	BIG BANG

The changes should be delivered as part of the next standard release, which is 03 November 2023.

8 CASE FOR CHANGE (SELF GOVERNANCE)

The Code Manager considers that there is a positive case for change to implement this Change Proposal, on the basis that:

- The proposed solution is fully formed and appropriately resolves the problem statement.

- The impact of not implementing this solution would cause detriment to Market Participants, as the REC would not reflect the current market arrangements and could result in new Market Participants interpreting processes differently to existing Market Participants.

9 CODE MANAGER'S RECOMMENDATION

The Code Manager considers that a positive case can be made for implementing this solution and recommends that the Change Panel:

- **APPROVE** the proposed change solution;
- **APPROVE** the proposed implementation approach; and
- **APPROVE** the proposed implementation date of 03 November 2023.

10 APPENDIX

CHANGE PROPOSAL	Link
LEGAL DRAFTING	Link

11 GLOSSARY

TERM	DEFINITION
Switching Operation Data	means the data described in Paragraph 4 of the Switching Data Management Schedule.
Qualified	means, for a REC Service, that a Party or an organisation which has entered into an Access Agreement has successfully qualified (and remains qualified) to use that REC Service under the Qualification and Maintenance Schedule. "Qualify", "Qualification" and similar expressions shall be interpreted accordingly.
Steady State Commencement Date	means 00:01 hours on 31 October 2022, the time and date designated by the Authority when all exit criteria were met and handover to steady state governance had taken place.
REC Parties	means each 'Party' under and as defined in the Retail Energy Code. 'REC Parties', 'Parties' and similar expressions shall be interpreted accordingly.
Enquiry Service User	means each and every Party and Non-Party REC Service User that is (and remains) Qualified to use one or both of the Enquiry Services.
Housekeeping Change Proposal	is a Change Proposal which satisfies the requirements of Paragraph 28 of the Change Management Schedule.
Housekeeping Change Report	means a written report on a Housekeeping Change Proposal, as described in Paragraph 28 of the Change Management Schedule.